CITY COUNCIL MEETING

Minutes

Tuesday, Nov 18, 2025 – 5:30 P.M.

A regular meeting of the Mayor and Council of the City of Lyons was called to order by Mayor Brink at 5:30 P.M., November 18, 2025, at Lyons City Hall. Upon roll call, the following Council members were present: Brantley Vavra and Kyle Phillips. Absent: Tyler Vacha and Matthew Carr. Also in attendance were City Clerk Whitney Anderson, Utility Superintendent Terry Ueding, Library Director Lacy Hollman, Grant Writer Mike Heavrin, and Chief Svendsen. Council Member Tyler Vacha arrived at 5:34 PM.

Visitors include City of Oakland Council Member Jeremiah Johansen.

I. ROUTINE BUSINESS

Mayor Brink publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Advance notice of said regular meeting was given to the Mayor and all members of the Council, and a copy of their receipt of such notice and the agenda is filed in the City Clerk's office. Availability of the agenda was communicated by posting notices in three public places and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

II. PUBLIC HEARING

1. None

III. CONSENT AGENDA

1. Approval of minutes of regular meeting on October 9, 2025, as on file in the City Clerk's Office.
2. Claims as presented, except claims of KB's Mini Mart and Megan Vavra.
3. **RESOLUTION NO. 2025-16: Adoption of City of Lyons General Redevelopment Plan was adopted and signed.**
4. **RESOLUTION NO. 2025-17: Adoption of City of Lyons Blighted and Substandard Studies was adopted and signed.**
5. **RESOLUTION NO. 2025-09**: **Approving Wholesale Power Contract with NPPD was adopted and signed.**
6. **ORDINANCE NO. 787 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, AMENDING THE DATE ON WHICH A PENALTY SHALL BE ASSESSED TO ANY DELINQUENT UTILITY BILL; AMENDING, HARMONIZING, AND REPEALING MUNICIPAL CODE SECTIONS ACCORDINGLY; REPEALING ANY AND ALL OTHER ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM was adopted and signed.**

CLAIMS

ACCO UNLIMITED CORPORATION	CHEMICALS	1,677.91
ALL TRAFFIC SOLUTIONS	EQUIP	2,268.08
AMERITAS	RETIREMENT PLAN	7,687.26
ANDREW CULLEN	OFFICE 365	224.50

ARNOLD MOTOR SUPPLY, LLP	MTCE	10.49
BENCHMARK GOVERNMENT SOLUTIONS, LLC	MEALS	133.45
BLUE CROSS BLUE SHIELD OF NEBR	INSURANCE	11,870.84
BODEN CONSTRUCTION LLC	MTCE	5,433.50
BOMGAARS	SUPPL/CLOTHING	1,138.77
BOO INC	AUGER/RENTAL	6,827.00
BURT COUNTY INDEPENDENT	LEGAL PRINTING	421.70
BURT COUNTY PUBLIC POWER	ELECTRIC	3,382.85
BURT COUNTY SHERIFF	DEC TELETYPE FEE	24.00
CENGAGE LEARNING	BOOKS	81.72
CENTER POINT LARGE PRINT	BOOKS	199.56
CHASE NYC BANK	POOL BOND	125,306.25
CITY EMPLOYEES	HSA	3,138.51
CITY OF LYONS UTILITIES	OCT/NOV UTIL	6,099.76
CLASSIC CLEAN CARWASH	OCT SERV	29.15
CMRS-FP	POSTAGE	600.00
COLONIAL RESEARCH CHEMICAL CO	SUPPL	977.05
COMFORT INN	LODGING	386.65
COMPLETE SECURITY & INVESTIGATIONS	SECURITY CAMERAS	9,833.33
CREATIVE XPRESSIONS	CLOTHING	633.50
DALE VITITO	CLOTHING	755.20
DALE'S TRASH SERVICE INC	SERV OCT	70.00
DUDLEY LAUNDRY COMPANY	CLOTHING	391.64
EAKES INC	REPAIR - PRINTER	906.00
EFTPS	PAYROLL TAX	14,745.97
FASTWYRE BROADBAND	SERV	672.04
FIREGUARD INC	FIRE INSPECT	631.80
FRANCOTYP-POSTAGE, INC.	METER LEASE	251.85
GUARDIAN	INSURANCE	793.92
INTERSTATE POWER SYSTEMS, INC.	MTCE	1,344.64
INTOXIMETERS INC	SUPPL	345.00
IOWA PUMP WORKS INC	MTCE	8,455.49
ITRON INC	25-26 MAINT/SUPPORT	2,462.49
JENSEN PLUMBING & HEATING INC	PLANT MTCE	167.10
JEO CONSULTING GROUP	PARK PROJECT DD#9	7,730.00

JOHNSON & MOCK, PC, LLO	LEGAL FEES	1,710.50
LINCOLN WINWATER WORKS	MTCE/SUPPL	4,668.33
LORENSEN LUMBER & GRAIN LLC	ROCK/CONCRETE	4,426.14
MAIN STREET SERVICES LLC	MTCE - MOWER	155.28
MATTHEW R SCHERE	MTCE	820.00
MATTHEW R SCHERE	MTCE	2,965.00
MCNALLY OPERATIONS LLC	SUPPL	48.00
MEAN	TRAINING	448.00
MENARDS - FREMONT	MTCE	47.42
MIDWEST ALARM SERVICES	MTCE BATTERY REPLACEMENT	80.40
MIDWEST LABORATORIES INC	TESTING	57.10
NE MUNICIPAL CLERKS ASSN	25/26 DUES	150.00
NEB DEPT OF AG	DOG/CAT LICENSE FEE	157.38
NEB DEPT OF WATER, ENERGY & ENVIR	WW LICENSE/TRAINING	730.00
NEBR DEPT OF REVENUE	SALES AND USE TAX/PAYROLL TAX	7,873.80
NEBR STATE FIRE MARSHAL AGENCY	BOILER INSPECT	183.00
NEBRASKA DEPT. OF WATER, ENERGY, & ENVIR	WATER LICENSES	345.00
NEBRASKA LIBRARY COMMISSION	OVERDRIVE FEE	500.00
NEBRASKA PUBLIC HEALTH	TESTING	970.00
NELSON CONSTRUCTION LLC	ROCK/HAULING	25,405.72
NENEDD	DD#9 CONSTRUCTION FEE PARK PROJECT	95.00
NPGA	NATURAL GAS	3,227.43
NPPD	ELECTRIC	35,232.38
OLSSON	STREET SUP. SERV	250.00
P & H ELECTRIC	PLANT MTCE	2,800.26
PINNACLE PLUMBING, LLC	LB840 LOAN	6,250.00
POWERPLAN	MTCE	509.98
RADOR ROAD TEC	RADAR CERT	80.00
RED BARN VETERINARY CLINIC	ANIMAL CONTROL FEE	19.65
RON DABERKOW	MEAL REIMBURSEMENT	27.66
SAVEMORE MARKET	SUPPL	23.83
STEINY'S GENERAL STORE	SUPPL/MTCE	708.67
TEAM LABORATORY CHEMICAL	CHEMICALS	9,070.00
TMS, INC	SERVICE	109.50
US BANK/CORP PAYMENT SYSTEMS	SUPPL	833.62

UTILITY CUSTOMER	DEPOSIT REFUND	82.57
VERIZON WIRELESS	SERV	604.36
WASTE CONNECTIONS OF NE	FALL CLEANUP/ GARBAGE FEE	11,096.79
WESCO RECEIVABLES CORP	SUPPL	103.20
WESTERN AREA POWER ADMIN	ELECTRIC	4,456.10

Motion by Phillips, seconded by Vavra to approve the consent agenda. On roll call, AYE: Brink, Vavra, Phillips. NAY: None. ABSENT: Vacha, Carr. **MOTION CARRIED.**

IV. REGULAR AGENDA / NEW BUSINESS

Mayor Brink stated that during this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent. No Public Comment.

1. Motion by Phillips, seconded by Vacha to accept the resignation of Brantley Vavra effective November 21, 2025**.** On roll call, AYE: Vacha, Phillips, Brink. NAY: None. ABSTAIN: Vavra. ABSENT: Carr. **MOTION CARRIED.**

2. Motion by Phillips, seconded by Vavra to adopt **RESOLUTION NO. 2025-18: A resolution authorizing the signing of the Year-End Certification of City Street Superintendent 2025 by the Mayor.** On roll call, AYE: Vacha, Vavra, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**

3. Motion by Vacha, seconded by Phillips to authorize drawdown #9 of CDBG funds 23PWF003 in the amount of $11,000 for NENEDD Construction fees and JEO engineer fees. On roll call, AYE: Vavra, Phillips, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.** Matching funds of 20% were transferred from General MM to General Checking for $2,726.25.

4. Motion by Vavra, seconded by Vacha to approve building permit 2025-30 for Dixon Builders to erect a fence. On roll call, AYE: Phillips, Vacha, Vavra. NAY: None. ABSENT: Carr. **MOTION CARRIED.**

5. Kyle Phillips discussed displaying Veterans' photos in the Community Center that are currently at the senior center. Mayor Brink suggested exploring the option of installing a TV in the entryway similar to the school's system for viewing yearbooks. Phillips will speak with Ruth Cole and look into the system the school currently uses.

6. Motion by Phillips, seconded by Vacha to approve the Letter Agreement for Professional Services from Olsson on Street Superintendent for the calendar year 2026. On roll call, AYE: Vavra, Vacha, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**

7. **Lacy Hollman presented the Lyons Public Library Director's Report.**
   Weekly fall Story-time sessions have concluded for the year. The featured artist for November is Dave Armstrong, displaying a collection of restored wooden canes. Marilyn Tenney is also showcasing her Dala Doe sculpture. The next Movie Matinee is scheduled for November 22nd at 10 AM. Total income for October was $258.92, which has been deposited into the City's account.

8. **Mike Heavrin presented the Grant Report.**
   Heavrin shared information regarding the NEMA grant for security cameras and explained why it is not the best fit for our project. Another grant source has been identified, and he requested that Chief Svendsen gather cost estimates for phase two of the security project. Discussion was also held regarding the CCCFF grant, which is due February 15, with award notifications expected at the end of March. Heavrin would like to apply for this grant using matching funds from the park project. Brink and Phillips plan to meet with Heavrin the following week to discuss further.

9. **Chief Svendsen presented the Police Report.**
   October activity included 25 calls for service, 1 arrest, 1 assist, 21 traffic citations and warnings, and 13 ordinance violations. The first phase of the security camera installation is complete. LIDAR certification and continuing education have been completed.
   SkillBridge participant Shanyfelt has arrived and is working on code enforcement and law enforcement ride-alongs. Shanyfelt has completed the TABE testing and is awaiting results, and a psychological evaluation is scheduled. Officer Olsen attended proactive patrolling training on November 17.
   Chief Svendsen also informed the Council that the school zone is being actively patrolled due to a high amount of speeding, and citations are being issued.

10. **Terry Ueding presented the Utility Report.**
    a. Discussion was held regarding health insurance. The policy renew under the LIGHT program in July, and with upcoming changes to the marketplace, the City will revisit options at that time rather than proceeding with open enrollment for January 1 coverage.
    b. BVPS will be coming out for siren maintenance and has provided a quote for a service contract. The contract includes replacing batteries every four years; however, all 16 batteries would need to be replaced initially. Mayor Brink would like to review how much the City has spent on past service calls before making a decision.
    c. Midco Diving is scheduled to clean the water tower next spring.
    d. The pavilion and playground areas have been marked. The utility department will begin demolition of the old pavilion once they get the go ahead from council. The playground area is ready for installation. A small portion of the proposed pavilion footprint extends into the floodplain; the City is waiting on official confirmation regarding whether this will be permitted. Final positioning will be discussed with the general contractor once awarded. Bid openings are scheduled for November 20.
    e. The street sweeper is rented.

f. Discussion was held regarding water leaks affecting customers who live outside corporate limits. Multiple households share a single line, and leaks occurring before the meters are difficult to detect, resulting in significant water loss. Ueding suggested installing a manhole and meter for monitoring purposes, and the Council unanimously agreed.
g. Four street lights on Main Street are out and cannot be repaired. Ueding has ordered five new tops.
h. Oakland Council Member Jeremiah Johansen discussed an interlocal agreement for Lyons to serve as a backup water operator for Oakland. A draft agreement from Attorney Munderloh was presented, and compensation still needs to be discussed. A follow-up meeting between Lyons and Oakland will be scheduled.

11. **Clerk's Report – Whitney Anderson**
    a. Clerk Anderson presented the October Treasurer Report. Motion by Vacha, seconded by Phillips to accept Clerk Anderson's Treasurer Report. On roll call, AYE: Vavra, Phillips, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
    b. General, Utility, and Debt Service Income Statements for the month ending October 31, 2025.
    The General Fund had a month-to-date net loss of $100,291.12.
    The Utility Fund had a month-to-date net loss of $67,403.19.
    Debt Service had a month-to-date net loss of $119,631.47.
    LARM Insurance was paid, and $35,000 was transferred from Utility MM to Utility Checking.
    c. Budget reports for the first month FY25-26 (8.3%) on the General, Utility, and Debt Service Funds were as follows: General Receipts were 3.14%. General Expenses were 8.73%. Utility Receipts were 6.82%. Utility Expenses were 8.81%. Debt Service Receipts were 4% and Debt Service Expenses were 89.98%.
    d. Attorney Matthew Munderloh has transitioned from Johnson & Mock to Goosmann Law Firm. If we wish to stay with Munderloh, all we need to do is reappoint at the December meeting.
    e. A discussion was held regarding the restoration bids from ServiceMaster and ServPro for the City Office. The Council does not plan to remodel the City Office until it is determined whether grant funds will be awarded through the CCCFF grant that Heavrin intends to submit.
    Motion by Phillips, seconded by Vacha to approve the bid from ServiceMaster in the amount of $8,201.21 for restoration services. On roll call, AYE: Vavra, Vacha, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
    f. Anderson presented the bid from Boden Construction for repairs to the west side of the municipal building. Communication has been ongoing with CenturyLink, as the issue is shared where the buildings connect. CenturyLink is stating that they can only issue payment by credit card. Ueding has made temporary repairs, and the matter will be revisited in the spring.
    g. Anderson informed the Council of the candidate filing deadlines for 2026. Filing opens January 5, 2026. The Incumbent Filing Deadline is February 17, 2026, and the Non-Incumbent Filing Deadline is March 2, 2026.

12. Motion by Vacha, seconded by Phillips to approve payment of $1,721.19 for fuel to KB's Mini Mart. On roll call, AYE: Vavra, Phillips, Carr. NAY: None. ABSENT: Carr. **MOTION CARRIED.**

13. Motion by Phillips, seconded by Vacha to approve payment of $250 to Megan Vavra for Janitor Services. On roll call, AYE: Vacha, Phillips, Brink. NAY: None. ABSTAIN: Vavra. ABSENT: Carr. **MOTION CARRIED.**

14. Motion by Phillips, seconded by Vacha to enter into executive session at 7:01 PM to discuss annual review for Joel Fredrickson. On roll call, AYE: Vavra, Vacha, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.** Motion by Vacha, seconded by Vavra to return to regular sessions at 7:13 PM. On roll call, AYE: Phillips, Vavra, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.**

    Motion by Vacha, seconded by Phillips to approve a wage increase of 3% for Joel Fredrickson. On roll call, AYE: Vavra, Phillips, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.**

15. Mayor Brink adjourned the meeting at 7:17 PM.

Kyle Brink
Mayor

Whitney Anderson
City Clerk

I, the undersigned, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and subjects to be covered at said meeting.

Whitney Anderson
City Clerk
(SEAL)