



CITY COUNCIL MEETING

Minutes

Tuesday, June 10, 2025 – 5:30 P.M.

A regular meeting of the Mayor and Council of the City of Lyons was called to order by Mayor Brink at 5:30 P.M., June 10, 2025, at Lyons City Hall. Upon roll call, the following Council members were present: Tyler Vacha, Brantley Vavra, Matthew Carr and Kyle Phillips. Also in attendance were City Clerk Whitney Anderson, Deputy Clerk Nicole Frahm, Utility Superintendent Terry Ueding, Library Director Lacy Hollman, Grant Writer Mike Heavrin.

Visitors included Jeff Zacharia and Cynthia Zaim.

I. ROUTINE BUSINESS

Mayor Brink publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Advance notice of said regular meeting was given to the Mayor and all members of the Council, and a copy of their receipt of such notice and the agenda is filed in the City Clerk's office. Availability of the agenda was communicated by posting notices in three public places and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

II. PUBLIC HEARING

1. None

III. CONSENT AGENDA

1. Approval of minutes of regular meeting on May 13, 2025, as on file in the City Clerk's Office.
2. Claims as presented except claims of KB's Mini Mart and Megan Vavra.
3. **ORDINANCE NO. 781 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, AMENDING SUBSECTION 5.07.05 OF THE CITY'S ZONING ORDINANCE (PERTAINING TO HEIGHT AND MINIMUM LOT/SETBACK REGULATIONS WITHIN THE R-1 RESIDENTIAL DISTRICT); REPEALING ALL ORDINANCES, RESOLUTIONS, CODE SECTIONS, AND PARTS THEREOF IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM was adopted and signed.**
4. **RESOLUTION NO. 2025-06 – Police Policy #014 was adopted and signed.**

CLAIMS		
ACCO UNLIMITED CORPORATION	SUPPL	\$ 13,627.89
LANE'S TREE SERV	TREE PLANTING	\$ 5,350.00
ALAN RUZICKA	REPAIRS	\$ 443.31
AMERICAN TEST CENTER	ANNUAL INSPECT	\$ 1,588.05
NOVUS COMPUTERS	MTCE/OFFICE 360	\$ 1,576.88
BENCHMARK GOVT SOLUTIONS	MEALS	\$ 595.55
BLUE CROSS BLUE SHIELD	INS	\$ 10,791.46



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BOKF	SEWER BOND	\$ 52,231.25
BORDER STATES INDUSTRIES	SUPPL	\$ 369.70
BREHMER MFG	MTCE	\$ 106.25
BRYCE OLSEN	MILEAGE REIMBURSEMENT	\$ 1,008.00
BURT COUNTY PUBLIC POWER	ELECTRIC	\$ 3,501.75
BURT COUNTY SHERIFF	TELETYPE FEES	\$ 24.00
CENGAGE LEARNING	BOOKS	\$ 54.73
CENTER POINT LARGE PRINT	BOOKS	\$ 196.56
CLASSIC CLEAN CARWASH	MTCE	\$ 24.00
CREATIVE XPRESSIONS	CLOTHING	\$ 267.25
DALE VITITO	EQUIP	\$ 357.83
DUDLEY LAUNDRY COMPANY	CLOTHING	\$ 386.56
DUTTON-LAINSON COMPANY	SUPPL	\$ 679.15
EFTPS	FED/FICA TAX	\$ 17,461.57
FASTWYRE BROADBAND	SERV	\$ 681.21
CITY EMPLOYEES	HSA	\$ 1,938.51
JENSEN PLUMBING & HEATING	MTCE	\$ 11,873.65
JEO CONSULTING GROUP	PARK PROJECT/BLIGHT STUDY	\$ 1,642.17
JOHNSON & MOCK	LEGAL FEES	\$ 1,447.50
JOSH SVENDSEN	POSTAGE REIMBURSEMENT	\$ 15.05
LAUREN MILLER	SUPPL REIMBURSEMENT	\$ 64.36
LORENSEN LUMBER & GRAIN	ROCK/CONCRETE	\$ 2,945.99
LYONS MIRROR-SUN	LEGAL PRINTING	\$ 208.20
LYONS POSTMASTER	BOX FEE	\$ 266.00
MAIN STREET SERVICES	MTCE	\$ 91.29
MAINSTREET DESIGNS	FLAGS	\$ 353.61
MATTHEW SCHERE	ROOF REPAIR	\$ 1,895.00
ONE OFFICE SOLUTIONS	SUPPL	\$ 85.31
MEAN	TRAINING	\$ 350.00
MENARDS	SUPPL	\$ 708.87
MIDWEST LABS	TESTING	\$ 196.57
NEBR DEPT OF REV	TAXES	\$ 9,358.66
NPGA	GAS	\$ 12,281.41
NPPD	ELECTRIC	\$ 27,787.98
PLAINDEALER PUBLISHING	SUBSCRIPTION	\$ 50.00



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POWERMANGER	SOFTWARE	\$ 1,317.33
POWERPLAN	RENTAL	\$ 400.00
AMERITAS	RETIREMENT	\$ 9,774.45
S&S PUMPING	MTCE	\$ 320.00
SAVEMORE MARKET	SUPPL	\$ 15.64
STEINY'S GENERAL STORE	SUPPL	\$ 996.57
T&H ELECTRIC	MTCE	\$ 1,240.55
UCI	TESTING	\$ 660.00
US BANK	SUPPL	\$ 2,574.62
VERIZON	SERV	\$ 193.01
WASTE CONNECTIONS	GARBAGE SERV	\$ 14,119.79
WERNER CONSTRUCTION	STREET REPAIRS	\$ 25,882.50
WESTERN AREA POWER ADMIN	ELECTRIC	\$ 11,055.65

Motion by Vacha, seconded by Phillips to approve the consent agenda. On roll call, AYE: Vavra, Carr, Phillips, Vacha. NAY: None. **MOTION CARRIED.**

IV. REGULAR AGENDA / NEW BUSINESS

Mayor Brink stated that during this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent. No Public Comment.

1. Cynthia Zaim, a new resident and recent purchaser of the Trinity Health Buildings, introduced herself and shared plans to open a Flea Market on one side of the building and a non-profit Boys and Girls Club on the other. She requested permission to use the land behind the Storefront Theater for a community garden. Mayor Brink informed her that once *Lyons Linking Lives* is formally established, appropriate legal agreements including liability releases, hold harmless, and indemnity clauses would be required. Until then, the council cannot grant permission.
2. Jeff Zacharia presented new health insurance options to address a 24% increase in the city's current premium. One alternative, HSA Option 4, would reduce the increase to approximately 10%. Another option is to explore the Health Insurance Marketplace to assess potential subsidies. The council agreed to pursue marketplace quotes and schedule a special meeting to finalize a decision before the July 1 renewal deadline.



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3. Mayor Brink introduced **ORDINANCE NO. 782 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, DESIGNATING A MAXIMUM SPEED OF 25 MPH; ORDERING THE PLACEMENT OF SPEED LIMIT SIGNS; ACCORDINGLY, PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM AND CODIFICATION AT CHAPTER 74, SCHEDULE I OF THE CITY'S MUNICIPAL CODE.** Motion by Phillips, seconded by Vacha for the suspension of the statutory rule requiring reading on three separate days. On roll call, AYE: Vavra, Carr, Vacha, Phillips. NAY: None. **MOTION CARRIED. ORDINANCE NO. 782** was read by title, and Carr moved for passage of the ordinance, seconded by Phillips. On roll call, AYE: Vacha, Vavra, Phillips, Carr. NAY: None. **MOTION CARRIED. ORDINANCE NO. 782 has been passed, approved, and is available in pamphlet form.**
4. Ryan Heir with JEO was unable to attend the meeting. Mayor Brink led a discussion regarding the possibility of re-bidding the park project. Additional funding has been requested, but no confirmation has been received to date. As the funding gap remains too large for the city to absorb entirely, the council discussed revising the project scope to include more specific details and potentially separating the buildings into individual bid packages, which would also help in the event of a scope reduction. Motion by Vacha, seconded by Carr to review the scope and re-bid the Park Improvement Project. On roll call, AYE: Vavra, Phillips, Carr, Vacha. NAY: None. **MOTION CARRIED.**
5. Park and Rec Commissioner, Brantley Vavra, gave an update on the Ball Association. They are still working out some details before asking for council approval for MOU and additional Ball Field. Quick Dry was delivered and approximately \$12/ton and received 60,000 ton. The city will cover \$2,500. Vavra also submitted receipts from the Ball Association for reimbursement on the replacement of bleacher boards, totaling \$528.27.
6. Motion by Vacha, seconded by Carr to approve Building Permit 2025-13 for Shieler Greve to erect a deck. On roll call, AYE: Vavra, Phillips, Carr, Vacha. NAY: None. **MOTION CARRIED.**
7. Motion by Phillips, seconded by Vavra to approve the Music Ambassadors to use the empty lot west of the Library for a fireworks stand. On roll call, AYE: Vacha, Carr, Vavra, Phillips. NAY: None. **MOTION CARRIED.**
8. Library Director Lacy Hollman Library Report and Mike Heavrin Grant Update:
May Income and Expenses:
Income: \$2,200.66 for the month, and FY income to date is \$4,690.61.
Expenses: \$6,835.66 for the month, and FY expenses to date is \$57,981.48.
The Logan Valley Sprint Art Show has concluded. Proceeds totaled \$33 and were split with the Art Club. A book signing fundraiser with Mrs. Mary Connealy was held over Alumni Weekend, with all proceeds totaling \$120 donated to the Library. A local artist will be featured in the display cases every two months. The Summer Reading Program is underway, with this year's theme being *Community Heroes*.
Lacy and Mike also provided the council with a list of newly cataloged books and a comparison report outlining operating budgets, service population, number of items in the collection, and other relevant data from area public libraries.



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Grant: Finishing up a proposal for a grant to purchase and install several surveillance cameras for the city. Nebraska Game and Parks RTP and LWCF programs close August 22nd, need scope, estimated budget and match to apply, as well as the LWCF.

9. Utilities Report – Terry Ueding

Playground: Installation is scheduled for June 21. The old equipment will be removed and the site prepped, including hole digging, prior to that date. Sidewalk discussion will be added to the agenda for the next meeting.

Park Sewer: Installation is complete. One cracked pipe was repaired during the process. Sod was donated for the area, but installation will be postponed until fall, after the camping season ends.

Pool Maintenance: Some pool brackets have come loose. Brehmer's welded the worst ones, and we plan to have them return after pool closure to complete the rest.

Storm Drains: Several storm drains around town need to be repaired.

Gas Meter Painting: Kayli Wheaton will begin repainting gas meters soon.

Sewer Plant: The sewer sludge has been mapped and provided to the council. Looking to possibly adding one more aerator and to budget for a plan to reduce the sludge over time.

Street Patching: Going to try to patch some of the big holes on 7th Ave south of Diamond. Ueding is still waiting to hear back from the contractor who was looking into other options for the road in that area.

10. Clerk's Report – Whitney Anderson

- a. Clerk Anderson presented the May Treasurer Report. Motion by Carr, seconded by Phillips to accept Clerk Anderson's Treasurer Report. On roll call, AYE: Vacha, Vavra, Phillips, Carr. NAY: None. **MOTION CARRIED.**
- b. General, Utility, and Debt Service Income Statements for the month ending May 31, 2025. The General Fund had a month-to-date net loss of \$47,351.59 and a year-to-date net loss of \$96,149.72. The Utility Fund had a month-to-date net gain of \$18,378.21 and a year-to-date net loss of \$40,489.70. Debt Service had a month-to-date net gain of \$50,254.88 and a year-to-date net loss of \$50,546.74.
- c. Budget reports for the eighth month (67%) on the General, Utility, and Debt Service Funds were as follows: General Receipts were 67.99%. General Expenses were 37.28%. Utility Receipts were 60.74%. Utility Expenses were 64.04%. Debt Service Receipts were 64.10% and Debt Service Expenses were 100%.
- d. Anderson asked for any budget items for next FY to be given as soon as possible, we will get a budget workshop scheduled for July.

11. Motion by Vacha, seconded by Vavra to enter into executive session at 7:00 PM to discuss annual review for Jesse Raabe. On roll call, AYE: Phillips, Carr, Vavra, Vacha. NAY: None. **MOTION CARRIED.**

Motion by Vacha, seconded by Vavra to return to regular sessions at 7:05 PM. On roll call, AYE: Phillips, Carr, Vavra, Vacha. NAY: None. **MOTION CARRIED.**

Motion by Vavra, seconded by Carr to approve a wage increase of 5% for Jesse Raabe. On roll call, AYE: Vacha, Phillips, Carr, Vavra. NAY: None. **MOTION CARRIED.**



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12. Motion by Phillips, seconded by Vavra to approve payment of \$1,435.24 to KB's Mini Mart. On roll call, AYE: Carr, Vacha, Vavra, Phillips. NAY: None. **MOTION CARRIED.**
13. Motion by Vacha, seconded by Phillips to approve payment of \$462.50 to Megan Vavra for Janitor Services. On roll call, AYE: Carr, Phillips, Vacha. NAY: None. ABSTAIN: Vavra. **MOTION CARRIED.**
14. Mayor Brink adjourned the meeting at 7:15 PM.

Kyle Brink

Kyle Brink
Mayor

Whitney Anderson
City Clerk

I, the undersigned, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and subjects to be covered at said meeting.

Whitney Anderson
City Clerk
(SEAL)