



CITY COUNCIL MEETING

Minutes

Tuesday, July 8, 2025 – 5:30 P.M.

A regular meeting of the Mayor and Council of the City of Lyons was called to order by Mayor Brink at 5:30 P.M., July 8, 2025, at Lyons City Hall. Upon roll call, the following Council members were present: Brantley Vavra, Matthew Carr and Kyle Phillips. Council member Tyler Vacha was absent. Also in attendance were City Clerk Whitney Anderson, Utility Superintendent Terry Ueding, Library Director Lacy Hollman, Grant Writer Mike Heavrin, and Officer Chief Svendsen.

I. ROUTINE BUSINESS

Mayor Brink publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Advance notice of said regular meeting was given to the Mayor and all members of the Council, and a copy of their receipt of such notice and the agenda is filed in the City Clerk's office. Availability of the agenda was communicated by posting notices in three public places and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

II. PUBLIC HEARING

1. None

III. CONSENT AGENDA

1. Approval of minutes of regular meeting on June 17, 2025, as on file in the City Clerk's Office.
2. Claims as presented, except claims of KB's Mini Mart and Megan Vavra.

Claims		
ACCO UNLIMITED CORPORATION	CHEMICALS	\$ 5,478.00
ALAN LANE	TREE REMOVAL/PRUNING	\$ 2,100.00
AMERITAS	RETIREMENT	\$ 7,313.26
ANDREW CULLEN	365 EXCHANGE/BUSINESS/MTCE	\$ 292.00
BENCHMARK GOVERNMENT SOLTIONS, LLC	MEALS-OLSEN	\$ 504.55
BOMGAARS	SUPPL	\$ 182.48
BORDER STATES INDUSTRIES	SUPPL	\$ 731.77
BREHMER MANUFACTURING INC	MTCE	\$ 137.50
BRYCE OLSEN	MILEAGE REIMBURSEMENT JUNE	\$ 976.50
BURT CO ECONOMIC DEVELOPMENT	2ND HALF 2025 DUES	\$ 2,100.00
BURT COUNTY PUBLIC POWER	ELECTRIC	\$ 3,501.75
BURT COUNTY SHERIFF	TELETYPE FEES AUGUST	\$ 24.00
CENGAGE LEARNING	BOOKS	\$ 81.72
CENTER POINT LARGE PRINT	BOOKS	\$ 393.12



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CITY EMPLOYEES	PAYROLL JUNE 23 & JULY 7	\$52,781.46
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CITY OF LYONS UTILITIES	UTILITIES	\$ 4,224.02
CNA AUTOMOTIVE SERVICES LLC	MTCE	\$ 750.61
COLE PAPERS INC.	SUPPL	\$ 322.49
COLONIAL RESEARCH CHEMICAL CO	SUPPL	\$ 562.96
CREATIVE XPRESSIONS	CLOTHING	\$ 16.75
CUMING COUNTY INDUSTRIES LLC	MTCE	\$ 1,421.14
DALE'S TRASH SERVICE INC	SERVICE	\$ 500.00
DUDLEY LAUNDRY COMPANY	CLOTHING	\$ 483.20
EFTPS	TAX	\$19,739.38
FARM AND HOME INSURANCE	INSURANCE	\$ 384.00
FASTWYRE BROADBAND	SERVICE	\$ 1,015.20
HD SUPPLY, INC	SUPPL	\$ 212.35
INGERSOLL RAND COMPANY	MTCE	\$ 991.73
INTERSTATE POWER SYSTEMS, INC.	MTCE	\$ 2,559.09
JENSEN PLUMBING & HEATING INC	MTCE/SUPPL	\$ 887.65
JEO CONSULTING GROUP	70% BLIGHT STUDY	\$ 950.00
JOHNSON & MOCK, PC, LLO	LEGAL FEES	\$ 3,341.50
JOSH SVENDSEN	MILEAGE REIMBURSEMENT	\$ 161.00
LAUREN MILLER	REIMBURSEMENT SUPPL	\$ 68.94
LEAGUE OF NE MUNICIPALITIES	LIGHT MEMBERSHIP	\$ 126.00
LORENSEN LUMBER & GRAIN LLC	CONCRETE/ROCK	\$ 2,202.68
LYONS MIRROR-SUN	LEGAL PRINTING	\$ 102.72
MATTHEW R SCHERE	ROOF REPAIRS	\$ 919.00
MCNALLY OPERATIONS LLC	SUPPL	\$ 66.77
MENARDS - FREMONT	MTCE/SUPPL	\$ 232.42
MIDWEST LABORATORIES INC	TESTING	\$ 30.00
NEBR DEPT OF REVENUE	PAYROLL TAX/SALES & USE TAX	\$ 8,884.09
NEBRASKA POWER REVIEW BOARD	ASSESSMENT FEE	\$ 118.32
NEBRASKA PUBLIC HEALTH	TESTING	\$ 7.90
NPGA	NATURAL GAS	\$ 6,037.63
ONE CALL CONCEPTS INC	LOCATE FEE	\$ 89.10
POWERMANAGER	SUPPL	\$ 459.01
SAPP BROS, INC.	PROPANE	\$ 20.00



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SAVEMORE MARKET	SUPPL	\$ 95.75
SCOTT GATEWOOD	MTCE/SUPPL	\$ 89.66
SEAN X LINDER	MTCE	\$ 80.00
STAN HOUSTON EQUIPMENT CO	MTCE/SUPPL	\$ 1,005.80
STANEK FIRE PROTECTION	FIRE INSPECT	\$ 213.00
STEINY'S GENERAL STORE	SUPPL	\$ 1,672.80
TEAM LABORATORY CHEMICAL	SONAR TESTING	\$ 900.00
TMS, INC	SERVICE	\$ 186.50
ULINE, INC.	SUPPL	\$ 745.38
US BANK	SUPPL	\$ 3,560.35
VERIZON WIRELESS	SERVICE	\$ 378.93
WASTE CONNECTIONS OF NE	GARBAGE FEE	\$ 8,903.38
WEST POINT NEWS	YEARLY SUB LIB	\$ 69.00
WESTERN AREA POWER ADMIN	ELECTRIC	\$ 6,815.10

Motion by Phillips, seconded by Vavra to approve the consent agenda. On roll call, AYE: Carr, Vacha, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**

IV. REGULAR AGENDA / NEW BUSINESS

Mayor Brink stated that during this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent. No Public Comment.

1. Motion by Carr, seconded by Vavra to approve Quick Current-Nebraska, LLC an extension on permit to occupy city right-of-way for an additional 180 days, expiring February 6, 2026. On roll call, AYE: Phillips, Vavra, Carr. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
2. **Library Director Lacy Hollman Library Report:** The Summer Reading Program has concluded, featuring several Community Heroes, including Assistant Pool Manager Ashlynn Whitley, EMT Megan Vavra, Chief of Police Josh Svendsen, Fire Chief Stuart Miller, and Army Veteran George Fritts along with his wife, Mary Fritts. Upcoming July events include Lego Club, Story Time, Board Game Night, and Movie Matinees. Hollman also provided a list of books that were cataloged in the past month.
3. **Mike Heavrin Grant Update:** A grant proposal for police department surveillance cameras has been submitted to the Fremont Area Community Foundation. Heavrin reported that RTP and LWCF grants, being federally funded, cannot be used as matching funds for the Park Project if CDBG funds are also used.



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However, the CCCFF grant—with an estimated deadline of February 15, 2026—may be eligible for matching purposes for the Park Project and/or for safety upgrades to the city office and council chamber.

4. **Chief Svendsen Police Department Report:** The June Police Report included 16 calls for service, 1 arrest, and 9 ordinance violations. Svendsen also presented a semi-annual comparison report, showing notable trends between the first half of 2024 and the first half of 2025, including:

- 50% decrease in animal control calls
- 50% decrease in theft
- 75% decrease in warrants served

Officer Olsen is expected to graduate from the NLETC Academy on August 14; council members are invited to attend. The department's Skillbridge candidate remains on track to participate in the DoD program at no cost to the City of Lyons.

Chief Svendsen also introduced a sample ordinance from another municipality related to vacant property registration. The goal of the ordinance is to protect public health, safety, and welfare by requiring the registration of vacant properties, collecting associated fees, and encouraging rehabilitation and occupancy. An initial survey identified at least 22 vacant properties in Lyons, several of which have been unoccupied for 5–10 years.

5. **Utilities Report – Terry Ueding**

- a. One of the Park Fountains has been damaged by lightning, waiting for parts to repair.
- b. It was noted that the lighting at the intersection of Highway 77 and Main Street has become noticeably darker. During recent roadwork, the Nebraska DOT contacted the city and requested the removal of the light on the east side of the highway. Any replacement lighting at that location should be considered the responsibility of the state.
- c. The installation of the new playground at Brink Memorial Park remains on hold due to persistent rain, which has prevented the digging and concreting of footings. Clerk Anderson provided the council with an updated playground budget, reflecting generous donations/grants from the Lyons Community Foundation, Lyons Community Club, Lyons Property Development Committee, VFW Post 7998, American Legion Post 83, and the Lower Elkhorn NRD. A bid from Boden Construction was presented, which included a 240-foot, 5-inch-thick concrete sidewalk from the gate to the new play area for approximately \$14,400 and an optional sidewalk around the play area for an additional \$12,720. Motion by Carr, seconded by Phillips, to approve the concrete bid from Boden Construction for a sidewalk from the gate to the new playground at Brink Memorial Park. On roll call, AYE: Vavra, Phillips, Carr. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**

6. **Clerk's Report – Whitney Anderson**

- a. Clerk Anderson presented the June Treasurer Report. Notable transfers included \$3,404.29 from campground checking to general checking for sewer hookup supplies, \$12,000 from campground checking to campground savings, \$45,000 from utility checking to general checking, \$10,000 from NPGA savings to general checking. The current budget includes \$170,000 in planned transfers from



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- Utility to General funds. This \$55,000 reflects the first such transfer made in the current fiscal year. Motion by Vavra, seconded by Carr, to accept Clerk Anderson's Treasurer Report. On roll call, AYE: Phillips, Carr, Vavra. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
- b. General, Utility, and Debt Service Income Statements for the month ending June 30, 2025. The General Fund had a month-to-date net gain of \$59,768.97 and a year-to-date net loss of \$36,380.75. The Utility Fund had a month-to-date net loss of \$47,722.01 and a year-to-date net loss of \$88,211.71. Debt Service had a month-to-date net gain of \$50,254.88 and a year-to-date net loss of \$50,546.74.
 - c. Budget reports for the eighth month (75%) on the General, Utility, and Debt Service Funds were as follows: General Receipts were 48.65%. (this number was a keying error on last month's report) General Expenses were 44.93%. Utility Receipts were 75.59%. Utility Expenses were 73.25%. Debt Service Receipts were 71.15% and Debt Service Expenses were 100%.
 - d. Budget workshop has been scheduled for Wednesday, July 23rd at 5:00 PM. Any last-minute budget requests should be submitted to Clerk Anderson as soon as possible to ensure inclusion in the upcoming discussions.
7. Motion by Phillips, seconded by Vavra to enter into executive session at 6:21 PM to discuss annual review for Jorma Hedges and Nicole Frahm. On roll call, AYE: Carr, Vavra, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.** Motion by Phillips, seconded by Carr to return to regular sessions at 6:28 PM. On roll call, AYE: Vavra, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
- a. Motion by Carr, seconded by Phillips to approve a wage increase of 4% for Jorma Hedges. On roll call, AYE: Vavra, Phillips, Carr. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
 - b. Motion by Vavra, seconded by Phillips to approve a wage increase of 5% for Nicole Frahm. On roll call, AYE: Carr, Phillips, Vavra. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
8. Motion by Phillips, seconded by Carr to approve payment of \$1,643.95 for fuel \$1,794.50 for pool concessions to KB's Mini Mart. On roll call, AYE: Vavra, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
9. Motion by Carr, seconded by Phillips to approve payment of \$629 to Megan Vavra for Janitor Services. On roll call, AYE: Phillips, Carr, Brink. NAY: None. ABSTAIN: Vavra. ABSENT: Vacha. **MOTION CARRIED.**
10. Mayor Brink adjourned the meeting at 6:30 PM.



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Kyle Brink
Mayor

Whitney Anderson
City Clerk

I, the undersigned, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and subjects to be covered at said meeting.

Whitney Anderson
City Clerk
(SEAL)