



CITY COUNCIL MEETING

Minutes

Tuesday, February 10, 2026 – 5:30 P.M.

A regular meeting of the Mayor and Council of the City of Lyons was called to order by Mayor Brink at 5:30 P.M., February 10, 2026, at Lyons City Hall. Upon roll call, the following Council members were present: Jay Maddox, Kyle Phillips, and Matthew Carr. Tyler Vacha was absent. Also in attendance were City Clerk Whitney Anderson, Utility Superintendent Terry Ueding, Grant Writer Mike Heavrin, and Chief Svendsen.

I. ROUTINE BUSINESS

Mayor Brink publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Advance notice of said regular meeting was given to the Mayor and all members of the Council, and a copy of their receipt of such notice and the agenda is filed in the City Clerk's office. Availability of the agenda was communicated by posting notices in three public places and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

II. PUBLIC HEARING

1. None

III. CONSENT AGENDA

1. Approval of minutes of regular meeting on January 6, 2026, as on file in the City Clerk's Office.
2. Claims as presented, except claims of KB's Mini Mart.

CLAIMS

AMERITAS	RETIREMENT PLAN	\$ 7,708.25
ANDREW CULLEN	OFFICE 365/MTCE	\$ 915.01
ARNOLD MOTOR SUPPLY, LLP	MTCE	\$ 212.47
ARROWHEAD FORENSICS	EQUIP	\$ 484.89
BARCO PRODUCTS COMPANY	PARK PROJECT PICNIC TABLES	\$ 16,537.71
BENCHMARK GOVERNMENT SOLTIONS, LLC	MEALS - SHANYFELT	\$ 628.30
BLUE CROSS BLUE SHIELD OF NEBR	GROUP HEALTH INS	\$ 11,870.84
BODEN CONSTRUCTION LLC	RENOVATIONS CITY HALL	\$ 29,946.00
BREHMER MANUFACTURING INC	MTCE - TRAILER CAGE	\$ 171.43
BURT CO ECONOMIC DEVELOPMENT	1ST HALF 2026 DUES	\$ 2,100.00
BURT COUNTY INDEPENDENT	LEGAL PRINTING	\$ 312.34
BURT COUNTY PUBLIC POWER	SUPPL	\$ 17.50
BURT COUNTY SHERIFF	MARCH TELETYPE FEES	\$ 24.00



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CENGAGE LEARNING	BOOKS	\$ 53.98
CENTER POINT LARGE PRINT	BOOKS	\$ 199.56
CITY EMPLOYEES	HSA	\$ 3,298.13
CITY OF LYONS PETTY CASH	MEAL REIMBURSEMENT	\$ 91.79
CLASSIC CLEAN CARWASH	JAN SERV	\$ 10.36
CNA AUTOMOTIVE SERVICES LLC	MTCE	\$ 112.01
COLONIAL RESEARCH CHEMICAL CO	SUPPL	\$ 360.39
DALE'S TRASH SERVICE INC	JAN SERV	\$ 70.00
DOLEZALS HUNTING DEPOT LL	AMMO	\$ 578.00
DOSTAL RENTALS LLC	LB840-03 LOAN	\$ 12,500.00
DUDLEY LAUNDRY COMPANY	CLOTHING	\$ 387.72
DUTTON-LAINSON COMPANY	SUPPL	\$ 2,287.57
EFTPS	PAYROLL TAX	\$ 14,957.25
ELECTRONIC CONTRACTING CO	SPRINKLER INSPECT	\$ 262.50
FASTWYRE BROADBAND	LIBRARY SERV	\$ 676.91
GOOSMAN LAW FIRM, PLC	LEGAL FEES	\$ 1,690.50
GUARDIAN	INSURANCE	\$ 1,680.88
HOA SOLUTIONS	SERV 2026	\$ 374.50
INTERSTATE POWER SYSTEMS, INC.	MTCE - WW GENERATOR	\$ 2,321.78
JENSEN PLUMBING & HEATING INC	MTCE 7601 WELL HOUSE	\$ 2,115.97
JEO CONSULTING GROUP	DD#10 PARK PROJECT	\$ 1,885.54
LEAGUE ASSOCIATION OF RISK	WORK COMP AUDIT	\$ 2,807.17
LIFEGUARD MD, Inc	AED BATTERIES	\$ 214.00
MCNALLY OPERATIONS LLC	SUPPL - OFFICE REMODEL	\$ 317.37
MEAN	SPRING TRAINING	\$ 487.00
MENARDS - FREMONT	MTCE	\$ 62.00
MENARDS - SIOUX CITY	SUPPL	\$ 89.52
MIDWEST ASSISTANCE PROGRAM, INC.	ARC GIS SUB	\$ 1,000.00
MIDWEST LABORATORIES INC	TESTING	\$ 30.00
NATIONAL SIGN COMPANY, LLC	STREET SIGNS	\$ 1,465.00
NEBR DEPT OF REVENUE	PAYROLL TAX	\$ 1,448.25
NEBR DEPT OF REVENUE	SALES AND USE TAX	\$ 8,817.57
NENEED	DD#10 CONST. PARK PROJECT	\$ 285.00
NPGA	NATURAL GAS PURCHASE	\$ 49,669.01
NPPD	ELECTRIC	\$ 75,361.46



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NWEE	POOL PERMIT RENEWAL	\$ 40.00
PCAN	MEMBERSHIP 2026	\$ 120.00
RED BARN VETERINARY CLINIC	ANIMAL CONTROL ANNUAL FEE	\$ 85.00
SAPP BROS, INC. - WESTPOINT	PROPANE	\$ 20.00
SAVEMORE MARKET	SUPPL	\$ 44.15
STEINY'S GENERAL STORE	SUPPL/MTCE	\$ 502.48
T & H ELECTRIC	MTCE ELEC PANEL	\$ 712.21
TMS, INC	SERVICE	\$ 113.00
TRI-STATE COMMUNICATIONS	EQUIP - RADIO	\$ 3,294.71
US BANK/CORP PAYMENT SYSTEMS	SUPP	\$ 801.82
USDI	REGULATOR INSPECT	\$ 1,216.58
VERIZON WIRELESS	SERV POLICE	\$ 444.49
WASHINGTON CO. SHERIFF FOUNDATION	TRAINING - OLSEN	\$ 250.00
WASTE CONNECTIONS OF NE	GARBAGE SERV	\$ 8,782.25
WESTERN AREA POWER ADMIN	ELECTRIC	\$ 15,235.55

Motion by Maddox, seconded by Phillips to move Pay App #1 from Nelson Construction in the amount of \$24,398.42 to the regular agenda and approve the consent agenda. On roll call, AYE: Carr, Phillips, Maddox. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**

IV. REGULAR AGENDA / NEW BUSINESS

Mayor Brink stated that during this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent. There was no public comment.

1. Motion by Phillips, seconded by Maddox to approve Nelson Construction Pay App #1 for the Park Improvement Project for \$24,398.42. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
2. Alyson Pedro with Ortmeier CPA, PC presented the 2024-2025 Audited Financial Report. Motion by Phillips, seconded by Carr to accept the 2024-2025 Audited Financial Report. On roll call, AYE: Maddox, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
3. Motion by Phillips, seconded by Maddox to approve Campground Host Volunteer Agreement with Brodie Brodersen for the 2026 season. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT:



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Vacha. **MOTION CARRIED.** Brodie would like to place an American Flag and flagpole at his site at his own expense. Council had no issues.

4. Motion by Phillips, seconded by Carr to approve Tony Mathis' request of street closure for July 5, 2026 Car Show. On roll call, AYE: Maddox, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.** A map of street closure is available at City Hall.
5. Motion by Phillips, seconded by Maddox to update the nightly rate for campground to \$25/night and add a \$30 babysitter add-on to the pool pass for the 2026 season. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.** All other rates will stay the same for the 2026 season and will be updated on the Fee Schedule at the March meeting. Babysitter passes are tied to the individual or family who purchased them and cannot be shared or transferred. The pass is not valid for use by other families or by a babysitter attending the pool without the purchasing family.
6. Motion by Maddox, seconded by Carr to approve hiring Lauren Miller as Pool Manager for the 2026 season. On roll call, AYE: Phillips, Carr, Maddox. NAY: None. ABSENT: Vacha. **MOTION CARRIED.** Assistant Pool Manager will be moved to the March Agenda.
7. Motion by Phillips, seconded by Maddox to keep Pool wages the same for the 2026 season. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.** Pool Manager - \$15.25, Assistant Manager - \$14.50, Returning Lifeguard - \$14.00, first-time Lifeguard \$13.50, Pool Attendant - \$10.50.
8. Motion by Phillips, seconded by Carr to approve Building Permit 2026-01 for Josue Mendez to erect a garage. On roll call, AYE: Maddox, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
9. Motion by Phillips, seconded by Maddox to approve Building Permit 2026-02 for Kent & Lyn Steinmeyer to erect a new construction home. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
10. Motion by Phillips, seconded by Carr to authorize Drawdown #10 of CDBG funds 23PWF003 in the amount of \$36,807.34 for NENEDD Construction and Admin fees, JEO engineer fees, Barco Picnic Tables, and Nelson Construction. On roll call, AYE: Maddox, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
11. Motion by Phillips, seconded by Maddox to approve Class D Liquor License renewal to KenEm LLC dba KB's Mini Mart. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
12. Motion by Carr, seconded by Phillips to approve Class D Liquor License renewal to Herbolzheimer Stores Inc dba Savemore Market (Lyons). On roll call, AYE: Maddox, Phillips, Carr. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**



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13. Mike Heavrin presented the Grant Report.

Heavrin is finishing up a grant for security cameras and asked Clerk Anderson to send an electronic copy of the budget and audit reports.

14. Chief Svendsen presented the Police Report.

January activity included 20 calls for service, 1 arrest, 13 traffic citations and warnings, and 1 ordinance violation. Shanyfelt is doing great at NLETC and has completed 6 weeks of training. Svendsen coordinated a grant funded training event with NLETC, hosted at Lyons Community Center on February 11 for Police, Fire, EMS and dispatch.

15. Terry Ueding presented the Utility Report.

- a. Discussion was held regarding grant or loan options for a hydro vac to support Lead and Copper discovery. Ueding will obtain cost estimates and may reach out to nearby towns to explore cost-sharing options.
- b. Staff are working on repairs to approximately 22–23 picnic tables, which are currently in fair to poor condition.
- c. Ron and Gerald attended the Fire Marshal Conference.
- d. Jesse and Terry will be attending Water Conference early March. Ueding will be gone for March council meeting
- e. Park Playground Update – would like to get things going while we have nice weather before we get busy this spring. Going to coordinate with Phillips to meet at site soon.
- f. NPGA Meeting – Ueding invited council to go to the June Meeting. It was also noted that a higher-than-normal gas invoice is expected in February.

16. Clerk's Report – Whitney Anderson

- a. Clerk Anderson presented the January Treasurer Report. Motion by Phillips, seconded by Maddox to accept Clerk Anderson's Treasurer Report. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
- b. General, Utility, and Debt Service Income Statements for the month ending January 31, 2026. The General Fund had a month-to-date net loss of \$34,843.60 and a year-to-date net loss of \$110,255.18. The Utility Fund had a month-to-date net loss of \$5,625.17 and a year-to-date net loss of \$151,006.23. Debt Service had a month-to-date net gain of \$7,717.14 and a year-to-date net loss of \$107,285.52.
- c. Budget reports for the fourth month FY25-26 (34%) on the General, Utility, and Debt Service Funds were as follows: General Receipts were 21.78%. General Expenses were 25.33%. Utility Receipts were 12.7%. Utility Expenses were 35.43%. Debt Service Receipts were 7.26% and Debt Service Expenses were 89.98%.
- d. Discussion was held regarding the Water bill for the Fire Department. Most municipalities do not charge at all, or charge a monthly base rate. Currently, we don't charge for the high flow meter. Council would like this moved to March Agenda and have a representative from the Fire Department present.



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- e. Anderson gave an update on the office remodel. Due to some issues with office furniture, we will be receiving a 7% discount. After the restoration was complete, there was some additional work to be done on the concrete due to its condition. Electrical outlets were updated and moved to better suit office furniture. Front entry was prepped and the baseboards updated. Motion by Phillips, seconded by Carr to approve payment and change order for Boden Construction in the amount of \$2,804. On roll call, AYE: Maddox, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
- f. Motion by Phillips, seconded by Maddox to approve a construction loan from FNBNE for \$200,000 at 5.4% for the Park Improvement Project. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**
- g. Anderson requested clarification on how to handle new ATV, UTV/Cat, and dog licenses when registrations occur prior to the May 1 renewal deadline, specifically whether licenses should be prorated or issued for the full year. The Council agreed that any new registration completed on or after January 1 shall be issued for that registration year and will not be required to renew again on May 1. This policy applies only to new registrations and does not apply to renewals. Anderson noted that license tags are ordered in December and are available by the beginning of the new year.
- h. Spring Cleanup is scheduled for May 1st and 2nd.
- i. Clerk School for Anderson and Frahm is March 16-20, 2026.

17. Commissioner Reports:
Maddox informed the Council that there are issues with the Community Center stove, and Ueding is ordering new ignitors. He also reported issues with the Community Center refrigerator; repairs have been scheduled. It is hoped that the issue involves the compressor, which is still under warranty.

18. Motion by Phillips, seconded by Maddox to approve payment of \$1,382.90 for fuel to KB's Mini Mart. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**

19. Motion by Phillips, seconded by Carr to enter into executive session at 7:14 PM to discuss annual review for Joshua Svendsen. On roll call, AYE: Maddox, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.** Svendsen was present for the executive session.
Motion by Phillips, seconded by Maddox to return to regular sessions at 7:25 PM. On roll call, AYE: Carr, Maddox, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**

20. Motion Phillips, seconded by Carr to approve a raise of 6% for Joshua Svendsen. On roll call, AYE: Maddox, Carr, Phillips. NAY: None. ABSENT: Vacha. **MOTION CARRIED.**

21. Mayor Brink adjourned the meeting at 7:26 PM.



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Kyle Brink
Mayor

Whitney Anderson
City Clerk

I, the undersigned, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and subjects to be covered at said meeting.

Whitney Anderson
City Clerk
(SEAL)