



## CITY COUNCIL MEETING

### Minutes

Tuesday, April 21, 2026 – 5:30 P.M.

A regular meeting of the Mayor and Council of the City of Lyons was called to order by Mayor Brink at 5:30 P.M., April 21, 2026, at Lyons City Hall. Upon roll call, the following Council members were present: Jay Maddox and Tyler Vacha. Kyle Phillips and Matthew Carr were absent. Also in attendance were City Clerk Whitney Anderson, Utility Superintendent Terry Ueding and Chief Svendsen.

Visitors include Steven Benne with Dutton-Lainson, Pam Adams with LB840 CARC, Cassie Myers with Lyons Summer Ball Association, Bill Hedges, and Dale Webster and Brad Brink with Park and Rec Board.

### I. ROUTINE BUSINESS

Mayor Brink publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Advance notice of said public hearing and regular meeting was given to the Mayor and all members of the Council, and a copy of their receipt of such notice and the agenda is filed in the City Clerk’s office. Availability of the agenda was communicated by posting notices in three public places and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### II. PUBLIC HEARING

1. Motion by Vacha, seconded by Maddox to enter into a Public Hearing. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.** Mayor Brink opened the Public Hearing at 5:30 PM to hear LB840 Report from CARC and comments from the public. Pam Adams with the LB840 CARC reported that as of April 1, 2026, the LB840 program has incurred total tax revenue of \$62,718,10, with interest earnings totaling \$275.58. To date, the program has received three applications. From these, loans have been approved totaling \$21,750.00, and grants have been awarded in the amount of \$9,750.00. Of the awarded grant funds, \$6,250.00 has not yet been disbursed. The current available balance in the LB840 fund is \$37,890.18. At this time, there are no additional applications pending or under review. There being no other verbal or written comments or objections, a motion by Vacha, seconded by Maddox was made to adjourn the Public Hearing. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.** Mayor Brink closed the Public Hearing at 5:31 PM.

### III. CONSENT AGENDA

1. Approval of minutes of regular meeting on March 10, 2026, as on file in the City Clerk’s Office.
2. Claims as presented, except claims of KB’s Mini Mart.

<b>CLAIMS</b>			
ACCO UNLIMITED CORPORATION	CHEMICALS	\$	162.10



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AMERICAN LEGAL PUBLISHING	ANNUAL RENEWAL	\$ 495.00
AMERICAN TEST CENTER (WI)	ANNUAL INSPECT	\$ 1,604.50
AMERITAS	RETIREMENT	\$ 8,186.27
ANDREW CULLEN	MTCE/OFFICE 365	\$ 657.51
BCBS	HEALTH INSURANCE	\$ 14,835.80
BENCHMARK GOVERNMENT SOLTIONS, LLC	MEALS	\$ 325.60
BORDER STATES INDUSTRIES	PLANT MTCE	\$ 615.33
BURT COUNTY COURT	CR 25 78	\$ 17.00
BURT COUNTY INDEPENDENT	LEAGAL PRINTING	\$ 181.35
BURT COUNTY PUBLIC POWER	ELECTRIC	\$ 6,765.70
BURT COUNTY SHERIFF	TELETYPE FEES	\$ 24.00
CENTER POINT LARGE PRINT	BOOKS	\$ 98.28
CITY EMPLOYEES	HSA	\$ 3,455.82
CITY OF LYONS UTILITIES	UTILITIES	\$ 14,821.83
CLASSIC CLEAN CARWASH	MARCH SERV	\$ 21.33
COLE PAPERS INC.	SUPPLIES	\$ 877.45
COLONIAL RESEARCH CHEMICAL CO	SUPPLIES	\$ 1,029.57
COMFORT INN	LODGING	\$ 471.80
DALE'S TRASH SERVICE INC	MARCH SERVICE	\$ 70.00
DUDLEY LAUNDRY COMPANY	CLOTHING	\$ 484.65
DUTTON-LAINSON COMPANY	SUPPLIES	\$ 709.17
EFTPS	PAYROLL TAX	\$ 14,844.66
ELECTRONIC CONTRACTING CO	ALARM INSPECT	\$ 72.00
FASTWYRE BROADBAND	SERV	\$ 280.57
FIRST NORTHEAST BANK OF NEBR	LOAN PAYOFF DD#11	\$ 56,303.42
FRANCOTYP-POSTAGE, INC.	METER LEASE	\$ 251.85
GOODWIN TUCKER	MTCE-STOVE	\$ 3,098.91
GOOSMAN LAW FIRM, PLC	LEGAL FEES	\$ 1,176.00
GUARDIAN	INSURANCE	\$ 1,170.28
HEARTLAND RADAR	EQUIPMENT	\$ 90.00
JEO CONSULTING GROUP	DD#12 PARK PROJECT	\$ 1,202.50
JOYRIDE PUBLIC TRANSIT	ANNUAL SUPPORT	\$ 2,000.00
LEAGUE ASSOCIATION OF RISK	INSURANCE	\$ 30.30
LORENSEN LUMBER & GRAIN LLC	ROCK/CONCRETE	\$ 1,163.95
MAIN STREET SERVICES LLC	MTCE	\$ 127.98



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MATTHEW R SCHERE	MTCE ROOF	\$ 3,734.00
MEGAN VAVRA	JANITOR SERVICE	\$ 158.50
MENARDS - FREMONT	MTCE	\$ 312.78
MIDWEST LABORATORIES INC	TESTING	\$ 410.52
NE LAW ENF TRAINING CTR	LODGING	\$ 125.00
NEBR DEPT OF REVENUE	PAYROLL/SALES AND USE TAX	\$ 26,364.07
NELSON CONSTRUCTION LLC	PAY APP #3 PARK PROJECT DD#12	\$ 11,062.75
NENEDD	ADMIN/CONST/MEMBERSHIP	\$ 1,729.90
NPGA	NATURAL GAS PURCHASE	\$ 127,430.12
NPPD	ELECTRIC	\$ 33,414.95
ONE CALL CONCEPTS INC	LOCATE FEE	\$ 35.06
ONE OFFICE SOLUTIONS	SUPPLIES	\$ 350.89
OVERHEAD DOOR OF NORFOLK	MTCE-DOOR	\$ 153.70
PIONEER RESEARCH	CHEMICALS	\$ 3,713.08
SAPP BROS, INC. - WESTPOINT	PROPANE	\$ 20.00
SAVEMORE MARKET	SUPPLIES	\$ 90.26
SCOTT GATEWOOD	SUPPLIES	\$ 40.92
SERVICE MASTER OF SOOLAND	MTCE/REPAIR-WATER AMAGE CITY OFFICE	\$ 7,047.28
SITEONE LANDSCAPE SUPPLY, LLC	SUPPLIES	\$ 179.56
STAN HOUSTON EQUIPMENT CO	SUPPLIES	\$ 3,520.88
STEINY'S GENERAL STORE	SUPPLIES	\$ 1,361.02
STERICYCLE, INC.	SHRED-SERV	\$ 346.76
TMS, INC	SERVICE	\$ 222.50
TOTAL FIRE & SECURITY INC.	MONITORING/INSPECT	\$ 2,976.24
TT TECHNOLOGIES, INC.	GRUNDOMAT EQUIP	\$ 4,135.00
ULINE, INC.	SUPPL	\$ 357.55
US BANK	SUPPL	\$ 1,600.64
VERIZON WIRELESS	SERVICE	\$ 509.30
VETICK CONSTRUCTION	MTCE	\$ 400.00
WASTE CONNECTIONS OF NE	GARBAGE FEE	\$ 8,664.99
WESTERN AREA POWER ADMIN	ELECTRIC	\$ 7,412.00

Motion by Maddox, seconded by Vacha, to approve the consent agenda. On roll call, AYE: Vacha, Maddox, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**



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#### IV. REGULAR AGENDA / NEW BUSINESS

Mayor Brink stated that during this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent. There was no public comment.

1. Motion by Maddox, seconded by Vacha to adopt **Resolution No. 2026-03 – MOU with Lyons Summer Ball Association**. On roll call, AYE: Vacha, Maddox, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
2. Steven Benne with Dutton-Lainson discussed that the FCS software that operates the city's meter reading will lose support by the end of 2028. There are some other options that Steven wanted to educate the city on to plan for. One option is Tantalus AMI – This program would give live usage every hour in the city office and would no longer require monthly meter reading routes, remote disconnects are an option, and local software and hardware support, it is compatible with Itron and Neptune endpoints. The quote includes onboarding, endpoint setup, collectors, repeaters, endpoint license fee, cellular data, and monthly maintenance fee totaling approximately \$85,000. Once everything is setup, the only fee would be the monthly maintenance fee at \$1/meter and cellular data fee. Temetra AMR software is the other option with an initial quote of approximately \$40,000, then an annual fee of approximately \$6,100.
3. Motion by Vacha, seconded by Maddox to approve Bill Hedges' request to close the 2<sup>nd</sup> block of Main Street on Sunday, May 31, 2026, from 9:00 AM – 5:00 PM to film a movie with a rain date of Sunday, June 14, 2026. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
4. Dale Webster, Brad Brink, and Josh Svendsen, representing the Park and Recreation Board, addressed the Council regarding current and future park projects. Webster commended the City on the quality of work completed on the camping pads at the park. The Board discussed several potential projects, including repainting the caboose at Burlington Park (with plans to obtain a quote), installing a fence along the ridge on the west road of Brink Park over the next several years lining with rock, painting the bridge at Brink Park, and exploring options for repairing the park fountain. They also expressed interest in relocating the volleyball courts to the site of the former swimming pool and expanding camping spaces in that area. The Board also proposed offering gift certificates or community club "bucks" to visitors who stay at the park for 30 or more consecutive days as a thank you.
5. Motion by Vacha, seconded by Maddox to appoint Pam Adams and Sharon Brink to Burt County Economic Development Board replacing Tyler Vacha and Cassie Myers. On roll call, AYE: Maddox, Vacha. NAY: None. ABSTAIN: Brink. ABSENT: Carr and Phillips. **MOTION CARRIED.**



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6. Motion by Vacha, seconded by Maddox to approve Tree Removal bid for the Urban Canopy Recovery Project to remove 80 trees to Lanes Tree Service and Silver Creek Nursery & Tree Service as a joint venture in the amount of \$157,500.  
Clerk Anderson noted that John Woodworth, our Project Coordinator, will be coming on May 7<sup>th</sup> to inspect trees to be removed, and once we have his approval, we will move forward with removals.
7. Motion Vacha, seconded by Maddox to approve LDNE Schools application to Occupy ROW. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**  
Ueding noted that he will speak with the school regarding moving the line to the east due to underground utilities.
8. Motion by Maddox, seconded by Vacha to approve Building Permit #2026-04 for Kent Hardin to erect a yard shed. On roll call, AYE: Vacha, Maddox, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
9. Motion by Vacha, seconded by Maddox to approve a contribution of \$600 to the Village of Decatur for the Burt County Scrap Tire Collection contingent on Attorney approval. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
10. Motion by Vacha, seconded by Maddox to approve a 12-month extension request for Community Development Block Grant No. 23-PWF-003. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
11. Due to questions on material list for Change Order #1 a Motion by Vacha, seconded by Maddox to table the consideration of Change Order #1 from Nelson Construction in the amount of \$8,538.75 for one hour fire rated walls & ceiling in the mechanical room of park pavilion with smooth finish on walls and ceiling including primer and paint. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
12. Motion by Vacha, seconded by Maddox to approve modifications as indicated for the Park Project contingent on JEO Engineering approval and submission of cost savings and holding Nelson Construction harmless from modifications suggested by the city to reduce the over design of the concrete foundation. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
13. Motion by Maddox, seconded by Vacha to approve Pay App #3 from Nelson Construction in the amount of \$11,062.75 for the Lyons Park Improvement Project. On roll call, AYE: Vacha, Maddox, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
14. Motion by Vacha, seconded by Maddox to Authorize Drawdown #12 of CDBG funds 23PWF003 in the amount of \$10,429.70 for NENEDD Admin/Construction fees, JEO engineer fees, and Nelson



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Construction Pay App #3. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**

Note: Match is \$2,453.05 transferred from Gen MM. Line of Credit for DD#11 has been paid. Don't think the line of credit will need to be used for DD#12.

15. Motion by Maddox, seconded by Vacha to approve Lauren Miller to perform Lifeguard Training Certification and cost of the courses as presented. On roll call, AYE: Vacha, Maddox, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
16. Motion by Vacha, seconded by Maddox to appoint Jeff Palik as the City's Street Superintendent for the remainder of 2026. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
17. Jay Maddox has vacated his position on the LB840 CARC due to his appointment on City Council, currently there are still 5 members, which is the minimum. Looking for someone to fill Jay's position and will add to a future meeting.
18. Motion by Vacha, seconded by Maddox to accept the resignation of Grant Writer Mike Heavrin effective April 16, 2026. On roll call, AYE: Maddox, Vacha, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**
19. **Chief Svendsen presented the Police Report.**

March activity included 34 calls for service, 1 arrest, 7 traffic citations and warnings, and 11 ordinance violations. Officer Olsen attending Intermediate Crash Investigator Course April 6-10 in Grand Island. Chief Svendsen attending Criminal and Drug Interdiction Course April 14-16 in Grand Island.

Motion by Maddox, seconded by Vacha to adopt **RESOLUTION NO. 2026-04: Police Policy 01-015.** On roll call, AYE: Vacha, Maddox, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**

Motion by Maddox, seconded by Vacha to approve Austin Shanyfelt to pay \$1,188 for Academy Fees with a payment plan of 1 year. On roll call, AYE: Vacha, Maddox, Brink. NAY: None. ABSENT: Carr and Phillips. **MOTION CARRIED.**

#### 20. **Utility Report.**

- a. Pool media filters will need to be cleaned this year or in the near future; a quote has been presented to the Council. Water has been turned on at the pool, and leaks were identified in the bathhouse and water heater. Jensens are currently addressing these issues.
- b. Ueding is coordinating with the school regarding potential community service hours for painting gas meters.
- c. Ueding provided pricing options for both purchasing and renting vac trailers. Staff will need to confirm the deadline for completing the identification of all city water pipe infrastructures.



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- d. The overhead door at the police station requires replacement. A quote of \$7,122.46 has been received, and additional quotes will be obtained.
- e. Three campground pads have been completed. Work is ongoing to finish the remaining two pads on the north side this spring.
- f. Working with Maddox to get new shade tarps for the pool.
- g. Rogers Sod Inc. donated 5 big rolls for the camping pad areas. An additional two rolls may need to be purchased once the last two pads are completed.
- h. Pool needs to be ready for Miller to do lifeguard training May 18<sup>th</sup>. Working with ACCO to make sure we can get the chemicals in time to have ready for them.
- i. A street sweeper has been rented for use next week.
- j. A dangerous tree notice for 460 Diamond Street will be mailed.

#### 21. Clerk's Report – Whitney Anderson

- a. Clerk Anderson presented the March Treasurer Report. Motion by Maddox, seconded by Vacha to accept Clerk Anderson's Treasurer Report. On roll call, AYE: Maddox, Phillips, Brink. NAY: None. ABSENT: Carr and Vacha. **MOTION CARRIED.**
- b. General, Utility, and Debt Service Income Statements for the month ending March 31, 2026. The General Fund had a month-to-date net gain of \$35,261.09 and a year-to-date net loss of \$86,240.37. The Utility Fund had a month-to-date net loss of \$41,427.87 and a year-to-date net loss of \$157,714.98. Debt Service had a month-to-date net gain of \$5,125.87 and a year-to-date net loss of \$93,698.36.
- c. Budget reports for the sixth month FY 25-26 (50%) on the General, Utility, and Debt Service Funds were as follows: General Receipts were 57.22%. General Expenses were 37.33%. Utility Receipts were 47.40%. Utility Expenses were 55.46%. Debt Service Receipts were 22.28% and Debt Service Expenses were 89.98%.
- d. Anderson requested that all departments submit budget requests in May in preparation for a June budget workshop and encouraged everyone to begin planning for FY 2026–2027 projects and obtain quotes as needed. Due to the park project and tree grant, a budget amendment will be necessary, as the line of credit is reflected as a second payment, effectively doubling the expense budget. Ortmeier's have been notified and will begin working on the amendment now that tax season has concluded.
- e. Anderson would like council to review Fee Schedule and submit recommendations for June council meeting.
- f. Conversations with Munderloh were had regarding our building permit process and giving that authority to our zoning administrators. Council agreed to have Munderloh start paperwork for council approval.

22. Motion by Maddox, seconded by Vacha to approve payment of \$1,483.02 for fuel to KB's Mini Mart.

23. Mayor Brink adjourned the meeting at 7:53 PM.



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Tuesday, April 21, 2026 – 5:30 P.M.

Kyle Brink  
Mayor

Whitney Anderson  
City Clerk

I, the undersigned, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and subjects to be covered at said meeting.

Whitney Anderson  
City Clerk  
(SEAL)